

**PORT OF IBERIA DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING – TUESDAY, AUGUST 15, 2017  
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.  
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Gene L. Jefferies, Board President, at the Port of Iberia Administrative Office, on Tuesday, August 15, 2017, at 5:30 P.M.

In attendance were Commissioners Gene L. Jefferies, President, Roy A. Pontiff, Vice-President, Elbridge “Smitty” Smith, III, Secretary-Treasurer, Mark Dore’, and Danny J. David, Sr.

Commissioners Simieon d. Theodile and Larry Rader were absent.

Also present were Craig F. Romero, Executive Director, Joanna D. Durke, Administrative Assistant, Tracy Domingue, Secretary-Bookkeeper and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Roy A. Pontiff recited the opening prayer and the Pledge of Allegiance.

**I. APPROVAL OF MINUTES – Regular Meeting, July 17, 2017.**

On a motion by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III, the Commission approved the minutes of the Regular Meeting held on July 17, 2017.

This motion having been submitted to a vote, the vote thereon was as follows:

**Yeas:** Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, and Mark Dore’,

**Nays:** None.

**Absent at Voting:** Simieon d. Theodile, Larry Rader, Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of August, 2017.

**II. EXPANSION OF AGENDA**

A motion was made by Commissioner Mark Dore’, seconded by Commissioner Elbridge “Smitty” Smith III, to expand the Port of Iberia District Board of Commissioners regular monthly Board meeting of Tuesday, August 15, 2017, to discuss/consider a request from Mr. Kevin Bordelon, Senior VP Construction, Crosby Energy Services, Regarding Tract “H” (15.14 acres) located on the Port Expansion Phase I Property Site.

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore',**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile, Larry Rader, Danny J. David, Sr.**

**And the motion was therefore passed on this the 15th day of August, 2017.**

Mr. Kevin Bordelon, Senior VP -Construction, Crosby Energy Services, addressed the Board. He indicated that Crosby Energy Services has various locations (Houma, LA; Cutoff, LA; Amelia, LA; Mobile, Alabama; Kermit, Texas, and Pennsylvania). It is noted that if Crosby were to locate at the Port of Iberia, their Amelia operations would be shut down and relocated to the POI.

Mr. Bordelon went on to say that Crosby Energy Services handles construction, fabrication, wireline (3 tier service) and manpower services; with production operators and civil work as well as with Dozier's, blades, and dump trucks. He anticipates hiring 20-30 employees in the beginning; however that number is expected to reach 70 thereafter.

Crosby Energy Services plans on having pressure vessels, production packages and skid packages going offshore, on land, and into industrial complexes such as key clients (Johnson & Johnson, Kinder Morgan, and Protector Gamble).

The current facility is very nice and the building is move-in ready; however, there are some improvements that need to be made to the grounds as well as the soft land limestone area. There is quite a bit of work to be performed on the limestone pads.

Crosby at this time does not require the entire limestone pad to get started; however, they do need access to the road to access the existing building to be taken care of right away. This can be done in phases and it will not interrupt them being able to perform other work operations.

Mr. Bordelon went on to say that he has a seven (7) clients that are interested in marine capabilities bringing items in from offshore, refurbish and bring back offshore. They will not need pressure bulkhead across the entire area; however, in the future they would do pressure bulkhead in a section and then a lighter bulkhead the rest of the way.

Mr. Bordelon feels that the advantages that Crosby will bring to the Port of Iberia are jobs to the community and use local labor force as well as local vendors. Discussion ensued.

**(a) BH&A Letter Dated August 15, 2017 Regarding a Narrative Relative to Crosby Energy Services Request to Lease Tract "H" (former AWS Site).**

A letter dated August 15, 2017 from Mr. Marc Berard, P.E. Civil Engineer, Berard, Habetz & Associates, Inc. was presented for review. According to Mr. Berard's letter, Crosby Energy Services will perform all improvements to the existing 100' x 350' fabrication shop and associated 26'-6" x 25' attached building.

The Port of Iberia will provide improvements to the remaining facility to provide a complete waterfront fabrication facility. The improvements shall consist of the following:

- ❖ Office consisting of 15 individual office spaces, conference room, reception area, kitchen/break area, restrooms, and all necessary associated spaces.
- ❖ Additional separate restrooms shall be provided for the shop personnel.
- ❖ All utilities to the office buildings and restrooms shall be included in the Project.
- ❖ Office Building and restrooms will need to be raised up about five (5') feet above existing grade.
- ❖ An exterior deck including stairs and a handicap ramp shall be included.
- ❖ Project will consider utilizing movable buildings for the offices and restrooms in order to expedite the project schedule.
- ❖ An aggregate car parking area shall be located in front of the existing shop and near the front office.
- ❖ Security fencing shall be installed on the front, left and right sides of the property.
- ❖ A security gate shall be installed across the front driveway.
- ❖ Drainage of the entire site will be improved.
- ❖ An aggregate surfaced maneuvering area shall be constructed on the back, right side and front of the building capable of supporting a 200,000 lb. load.
- ❖ An additional aggregate surfaced roadway shall be constructed on the left side of the building capable of supporting light truck traffic only.
- ❖ As an alternate, an option for an aggregate surfaced laydown/fabrication area on

the far right side of the building and near the slip at the rear of the property capable of supporting a 200,000 lb. load shall be included.

- (b) **Discuss/Consider Authorizing the Executive Director to Enter into Negotiations with Crosby Energy Services for a Lease Agreement on Tract "H" (15.14 acres) Located on the Port Expansion Phase I Property Site.**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith, III, to approve and authorize the Executive Director to enter into negotiations with Crosby Energy Services for a Lease Agreement on Tract "H" (15.14 acres) located on the Port Expansion Phase I Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore', and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile and Larry Rader.

And the motion was therefore passed on this the 15th day of August, 2017.

- (c) **Discuss/Consider Adopting a Resolution authorizing the Port of Iberia District to prepare and submit an Application to the Louisiana Port Construction & Development Priority Program for assistance in the implementation of a Port Improvement Project; providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith; and furthermore, engage Mr. Marc Berard, BH&A as the Project Engineer and hereby designated Authorized Representative for the Port of Iberia District to effect the preparation of an application to the Louisiana Port Construction & Development Priority Program for funding assistance of a Port Improvement Project.**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore', to adopt the following:

## **RESOLUTION**

### **PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

A Resolution authorizing the Port of Iberia District Board of Commissioners to prepare and submit an application to the Louisiana Port Construction and Development Priority Program for assistance in the implementation of a port improvement project; providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith.

**WHEREAS, the Port of Iberia District Board of Commissioners has a need for port improvements; and**

**WHEREAS, the Port of Iberia District Board of Commissioners desires to apply for State matching funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to implement a project to improve its port operation and the Port of Iberia District Board of Commissioners is fully aware of its obligations under said Statute; and**

**WHEREAS, the Port of Iberia District Board of Commissioners is a political body duly organized and existing under the laws of the State of Louisiana and is eligible to apply for funds under said Statute,**

**NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners as follows:**

**Section 1. That the Port of Iberia District Board of Commissioners acknowledges that a formal application will be prepared and submitted to the Louisiana Port Construction and Development Priority Program.**

**Section 2. That at the appropriate time and upon approval of funding assistance and prior to commencement of work on the project the Port of Iberia District Board of Commissioners agrees to execute a Project Agreement and a Statement of Sponsorship pursuant to the Statute.**

**Section 3. That Mr. Marc Berard, P.E. Civil Engineer with Berard, Habetz and Associates, Inc. (BH&A) is hereby designated Authorized Representative for the Port of Iberia District Board of Commissioners to effect the preparation of an application to the Louisiana Port Construction and Development Priority Program for funding assistance of a port improvement project.**

**Section 4. That said Authorized Representative's responsibilities shall pertain to technical matters only and shall not include any official act on behalf of the Port of Iberia District Board of Commissioners.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Larry Rader.**

**And the Resolution was therefore adopted on this the 15th day of August, 2017.**

**III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:**

- (a) Budget Summary for One (1) Month Ending July 2017.**
- (b) Listing of Tenant Lease Billings.**
- (c) Listing of Boat Stall Lease Billings.**
- (d) Approve Payment of Bills & Checks Issued During Interim Period.**

A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Roy A. Pontiff, to approve and authorize the payment of bills for August 2017, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

**Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, and Mark Dore’.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile, Larry Rader, and Danny J. David, Sr.**

**And the motion was therefore passed on this the 15th day of August, 2017.**

- (e) Computer Summary of Lease Agreement Activity Sheet.**

There was nothing to report on the above Agenda item.

**IV. MRS. JULIE ROSENZWEIG, PRESIDENT, ACADIANA FLOOD PROTECTION COLLATION, TO ADDRESS THE BOARD REGARDING THE VOLUNTEER ADVOCACY GROUP FOR THE IBERIA PARISH LEVEE, HURRICANE, AND CONSERVATION DISTRICT; FLOOD RELIEF INITIATIVE.**

Mrs. Julie Rosenzweig, President, Acadiana Flood Protection Collation (AFPC), addressed the Board regarding a volunteer advocacy group for the Iberia Parish Levee, Hurricane, and Conservation District. Mrs. Rosenzweig presented a handout to the Board which described that the AFPC was recently formed by local community leaders who recognize that flood protection and water management are critical for Iberia Parish and the surrounding region. AFPC is a 501(c)3 nonprofit organization whose purpose is to support the Iberia Levee, Hurricane, & Conservation District by educating stakeholders and to garner support from local, state and federal leaders on the urgent need for flood protection for our region. Discussion ensued.

**A motion was made by Commissioner Elbridge “Smitty” Smith, III, and unanimously seconded by the Port of Iberia District Board of Commissioners to adopt the following:**

**RESOLUTION**

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

**WHEREAS, the Port of Iberia District Board of Commissioners held its regular monthly Board meeting on Tuesday, August 15, 2017; and**

**WHEREAS, Mrs. Julie Rosenzweig, President of the Acadiana Flood Protection Collation (AFPC) addressed the Board and described that the AFPC was recently formed by local community leaders who recognize that flood protection and water management are critical for Iberia Parish and the surrounding region. AFPC is a 501(c)3 nonprofit organization whose purpose is to support the Iberia Levee, Hurricane, & Conservation District by educating stakeholders and to garner support from local, state and federal leaders on the urgent need for flood protection for our region; and**

**Whereas, the Iberia Parish Levee, Hurricane, and Conservation District at its Board Meeting held on Tuesday, August 8, 2017, approved a Resolution to call an election on Saturday, November 18, 2017 for a 5 mill property millage for the purposes of flood protection for Iberia Parish; and**

**Whereas this initiative has the power to fund the flood protection system that will pump out millions of gallons of rain water, help lower flood insurance rates and save lives, and protect homes and businesses currently at risk from storm and tidal surge; and**

**Whereas the Port of Iberia District Board of Commissioners recognizes and supports the efforts of the Iberia Parish Levee, Hurricane, and Conservation District in the protection and risk reduction to the businesses at the Port of Iberia, its tenants, their work force and the economic contribution vital to Iberia Parish; and**

**Whereas it is necessary that the Iberia Parish Council, as governing authority of the Parish, approve the call of the election for Saturday, November 18, 2017.**

**NOW THEREFORE BE IT RESOLVED, that the governing authority of the Port of Iberia District Board of Commissioners hereby request full and unwavering support of the approval by the Iberia Parish Council of the call of the election for Saturday, November 18, 2017 for the flood protection system for all of Iberia Parish.**

**This motion having been submitted to a vote, the vote thereon was as follows:  
Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Larry Rader.**

**And the Resolution was therefore adopted on this the 15th day of August, 2017.**

**V. UPDATE ON NEGOTIATIONS OF THE EXECUTIVE DIRECTOR'S EMPLOYMENT AGREEMENT WITH THE PORT OF IBERIA REGARDING THE CURRENT TERM ENDING OCTOBER 31, 2017.**

Commissioner Elbridge "Smitty" Smith, III, reported to the Board that The Archer Company has provided the POI, this meeting date, with a Proposal to Conduct a Classification and Compensation Update Study for the Port of Iberia. Commissioner Smith indicated that The Archer Company will conduct job evaluations, job analysis, salary surveys, and develop a pay plan. The process will take a few months to complete. The lump sum not-to-exceed fees to complete the Classification and Compensation Update Study for the Port of Iberia are \$5,500.00. In the meantime, negotiations will be ongoing for the Executive Director's Employment Agreement and current term ending October 31, 2017.

**A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Mark Dore', to approve and engage The Archer Company to Conduct a Classification and Compensation Update Study for the Port of Iberia in accordance with The Archer Company's Proposal dated August 15, 2017 with a lump sum not-to-exceed fees to complete the Classification and Compensation Update Study in the amount of \$5,500.00; and motion further acknowledges that said "Study" will be brought back to the full Board in the future for further review and discussion.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Larry Rader.**

**And the motion was therefore passed on this the 15th day of August, 2017.**

**VI. MR. GERALD GESSER, GESSER GROUP, APC TO ADDRESS THE BOARD ON:**

**(a) LA DOTD Port Construction & Development Priority Program:  
State Project Number H.011756 (322) Port Improvements- Site Improvements – Tracts "K", "L", & "M".  
Infrastructure Improvements – Tract "K" (Phase II of SPN H.011756) (LOGAN INDUSTRIES INTERNATIONAL CORPORATION – TRACT "K" – 10.61 ACRES).  
{1} Status Report.**

**(b) LA DOTD Port Construction & Development Priority Program:  
State Project Number H.011756(321) Port Improvements - Site Improvements - Tracts "K", "L", & "M".  
Infrastructure Improvements - Tract "L" (Phase I of SPN H.011756)**



**(RAM DESIGN, LLC - TRACT "L" - 18.13 ACRES).  
{1} Status Report.**

**\*\*\*\* LA DOTD Correspondence Dated July 18, 2017 Regarding Tracts "K", "L", & "M".**

The Administrative Assistant presented a letter dated July 18, 2017 from the LA DOTD regarding State Project Number H.011756 Port Improvements – Site Improvements – Tracts "K, L, & M". The 2017 Second Extraordinary Session of the Louisiana Legislature has provided funding for the Port Construction and Development Priority Program to be distributed accordingly to the prioritized list of projects adopted by the Joint Legislative Committee on Transportation, Highways and Public Works. The State's funding amount for FY 2017-2018 is \$3,813,156.00, and this amount supplements funding made available previously. The letter cites that a total of \$8,983,620.00 has now been made available for the Site Improvements – Tracts K, L, and M Project and Louisiana's funding share has been totally satisfied. A Second Amendment to the Agreement has been drafted by the LA DOTD to revise the eligible project costs approved by the Legislature during the Fiscal Year 2017-2018 Second Extraordinary Session.

**\*\*\*\* Discuss/Approve the Adoption of a Resolution Authorizing an Amendment to an Agreement and Designation of Person Authorized to Sign Regarding the State of Louisiana Dept. of Transportation & Development and the POI Regarding Site Improvements Tracts "K", "L", & "M" – State Project Number H. 011756.**

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Roy A. Pontiff to adopt the following:

**RESOLUTION AUTHORIZING A SECOND AMENDMENT TO AN AGREEMENT AND DESIGNATION OF PERSON AUTHORIZED TO SIGN**

STATE PROJECT NO. H.011756  
PARISH OF IBERIA

**RESOLUTION**

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

A Resolution authorizing the Port of Iberia District Board of Commissioners to enter into an Amendment to an agreement with the State of Louisiana, Department of Transportation and Development under the Louisiana Port Construction and Development Priority Program for assistance in the implementation of a port

improvement project; providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith.

**WHEREAS**, the Port of Iberia District Board of Commissioners has a need for port improvements; and

**WHEREAS**, the Port of Iberia District Board of Commissioners has reviewed the application for State Project Number H.011756 – Port Improvements, Site Improvements – Tracts K, L, & M and agrees with said agreement and amendment; and

**WHEREAS**, the Port of Iberia District Board of Commissioners has applied for State matching funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to implement a project to improve its port operation and the Port of Iberia District Board of Commissioners is fully aware of its obligations under said Statute; and

**WHEREAS**, the Port of Iberia District Board of Commissioners is a political body duly organized and existing under the laws of the State of Louisiana and is eligible to apply for funds under said Statute; and

**NOW, THEREFORE, BE IT RESOLVED BY THE** Port of Iberia District Board of Commissioners as follows:

**Section 1.** That the Port of Iberia District Board of Commissioners acknowledges that an application was submitted to the Louisiana Port Construction and Development Priority Program.

**Section 2.** That the Port of Iberia District Board of Commissioners acknowledges that an agreement with the Louisiana Department of Transportation and Development has been executed.

**Section 3.** That at the appropriate time the Port of Iberia District Board of Commissioners agrees to execute a second amendment to said Project Agreement and a Statement of Sponsorship pursuant to the Statute and hereby authorizes and empowers Gene L. Jefferies, Board President, to enter into and execute said amendment to the agreement with the Louisiana Department of Transportation and Development.

**Section 4.** That Gene L. Jefferies, Board President, is hereby Authorized Representative for the Port of Iberia District Board of Commissioners to represent the port with regards to the receipt of funds from the Louisiana Port Construction and Development Priority Program for a port improvement project.

**Section 5.** That said Authorized Representative shall have the authority to sign and approve all documents that are necessary under the circumstances to accomplish the above project.

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas:** Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore', and Danny J. David, Sr.

**Nays:** None.

**Absent at Voting:** Simieon d. Theodile and Larry Rader.

**And the Resolution was therefore adopted on this the 15th day of August, 2017.**

**VII. REPORT FROM MR. MARC BERARD, BERARD, HABETZ AND ASSOCIATES, INC., ON:**

- (a) Update on Port TIF Port Project which Includes Infrastructure Improvements for the Drainage along Curtis Lane; Establishment of Roadside Staging Areas with Catch Basin for Installation to Accommodate a New Pipe Coating Facility, Rail Spur Rehabilitation, Perimeter Fencing, and Parking Lot.

{1} Project Update.

\*\*\*\* J. C. Construction – Truck Staging Area.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Elbridge "Smitty" Smith, III to approve and authorize the payment of Contractor Payment Application Number 1 in the amount of \$17,019.00 to JC Construction, LLC for the installation of 378.2 Tons of Limestone at the quoted price of \$45.00 per ton for the Bayou Companies Truck Staging Area Project.

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas:** Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore', and Danny J. David, Sr.

**Nays:** None.

**Absent at Voting:** Simieon d. Theodile and Larry Rader.

**And the motion was therefore passed on this the 15th day of August, 2017.**

{2} Discuss/Approve Berard, Habetz, & Associates, Inc. Invoice.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice Number 217348 for the period May 29, 2017 thru July 23, 2017 in the amount of \$4,953.00 to Berard, Habetz, & Associates, Inc. for miscellaneous services regarding The Bayou Companies Facility Improvements Project (TIF Funding) Truck Staging Area, in accordance with the Standard Form of Agreement Between Owner and Engineer; approved by the full Board on July 21, 2015.

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas:** Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, Mark Dore’, and Danny J. David, Sr.

**Nays:** None.

**Absent at Voting:** Simieon d. Theodile and Larry Rader.

**And the motion was therefore passed on this the 15th day of August, 2017.**

**(b) Update on Intersection Improvements to the Corner of David Berard Road/Weeks Island Road.**

**{1} Update on Project.**

Mr. Marc Berard reported that the inclement weather conditions have been holding back the contractor from performing the Punch List Items. The contractor does, however, have contract days remaining on the project.

**{2} Discuss/Approve Berard, Habetz, & Associates, Inc. Invoices.**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 217261 in the amount of \$4,328.75 to Berard, Habetz & Associates, Inc. for professional services rendered through July 2, 2017 (Basic Engineering Services) regarding Intersection Improvements to the Corner of David J. Berard Road/Weeks Island Road; in accordance with the contract dated July 19, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

**Yeas:** Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, Mark Dore’, and Danny J. David, Sr.

**Nays:** None.

**Absent at Voting:** Simieon d. Theodile and Larry Rader.

**And the motion was therefore passed on this the 15th day of August, 2017.**

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore’, to approve and authorize the payment of Invoice Number 217259 in the amount of \$1,625.00 to Berard, Habetz & Associates, Inc. for additional services rendered from February 20, 2017 thru April 30, 2017; regarding the Intersection Improvements to the Corner of David J. Berard/Weeks Island Road; in accordance with the contract dated July 19, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

**Yeas:** Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, Mark Dore’, and Danny J. David, Sr.

**Nays:** None.

**Absent at Voting:** Simieon d. Theodile and Larry Rader.

**And the motion was therefore passed on this the 15th day of August, 2017.**

A motion was made by Commissioner Mark Dore', seconded by Commissioner Elbridge "Smitty" Smith, III, to approve and authorize the payment of Invoice Number 217260 in the amount of \$3,314.75 to Berard, Habetz & Associates, Inc. for additional services rendered from May 29, 2017 thru July 2, 2017; regarding the Intersection Improvements to the Corner of David J. Berard/Weeks Island Road; in accordance with the contract dated July 19, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore', and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile and Larry Rader.

And the motion was therefore passed on this the 15th day of August, 2017.

(c) Miscellaneous Project Updates.

{1} Discuss/Approve Berard, Habetz, & Associates, Inc. Miscellaneous Project Invoices.

A motion was made by Commissioner Mark Dore'; seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 217278 in the amount of \$1,105.00 to Berard, Habetz & Associates, Inc. for Professional Services rendered from May 22, 2017 thru May 28, 2017 regarding POI Slip C-14 Extension; in accordance w/ "Master Services Agreement" approved by the Board January 20, 2015, regarding miscellaneous services contract.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore', and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile and Larry Rader.

And the motion was therefore passed on this the 15th day of August, 2017.

A motion was made by Commissioner Mark Dore'; seconded by Commissioner Elbridge "Smitty" Smith, III to approve and authorize the payment of Invoice Number 217297 in the amount of \$5,257.50 to Berard, Habetz & Associates, Inc. for Professional Services rendered from May 29, 2017 thru July 2, 2017; in accordance w/ "Master Services Agreement" approved by the Board January 20, 2015, regarding Commercial Canal / Rodere Canal and miscellaneous drainage evaluations; including Barge Draft Evaluation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore', and Danny J. David, Sr.

Nays: None.

**Absent at Voting: Simieon d. Theodile and Larry Rader.**

**And the motion was therefore passed on this the 15th day of August, 2017.**

**A motion was made by Commissioner Danny J. David, Sr.; seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice Number 217298 in the amount of \$1,561.00 to Berard, Habetz & Associates, Inc. for Professional Services rendered from July 3, 2017 thru July 23, 2017; in accordance w/ "Master Services Agreement" approved by the Board January 20, 2015, regarding Barge Draft Evaluation and Port Drainage Meeting.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Larry Rader.**

**And the motion was therefore passed on this the 15th day of August, 2017.**

**VIII. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:**

- (a) LA DOTD Port Construction & Development Priority Program:  
Phase III of State Project Number 578-23-0018 / H.009021 (323) Port-Site Bulkhead Relocation Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property).**

**{1} Update on Construction of Bulkhead 12B.**

Mr. Danny Fawley, GIS Engineering, presented a PowerPoint Presentation to the Board. Bulkhead 12B is approximately 80% complete. In summary, the Pipe Fender Layout, Welding, and Galvanizing is on-going; Whaler Fabrication, Painting, and Installation is on-going; Trimming Sheet Pile to Grade is on-going; and Backfilling behind the new Bulkhead with granular material in also on-going.

**{2} Discuss/Approve Contractor Pay App No. 8.**

**A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Roy A. Pontiff, to approve and authorize the payment of Contractor Pay Application No. 8 in the amount of \$272,578.97 to Larry Doiron, LLC. for the LA DOTD Port Construction & Development Priority Program: Phase III of State Project Number 578-23-0018 / H.009021 (323) Port- Site Bulkhead Relocation Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property) for work accomplished from July 1, 2017 thru July 31, 2017 in accordance with contract dated November 15, 2016; and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, Mark Dore’, and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Larry Rader.**

**And the motion was therefore passed on this the 15th day of August, 2017.**

**{3} Discuss/Approve GIS Engineering, LLC Invoice.**

**A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III, to approve and authorize the payment of Invoice Number 70000540 in the amount of \$22,564.91 to GIS Engineering, LLC for the period July 2017 which includes construction administration and oversight, site visits, submittal, RFI, and contractor payment application processing, and resident project representation; in accordance with the contract dated March 1, 2016.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, Mark Dore’, and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Larry Rader.**

**And the motion was therefore passed on this the 15th day of August, 2017.**

**(b) Port-Site Bulkhead Relocation Project Phase II B – Private Bulkheads {1, 6, & 7} (Private Property).**

**{1} Update on Construction of Bulkheads 1, 6, 7.**

**Mr. Danny Fawley, GIS Engineering, presented a PowerPoint Presentation to the Board.**

**The contractor, Sealevel Construction, Inc., just started the project. They are about 10% complete. They have started site set up and template fabrication, installation of 36” piles and filling with granular material, and installation of 18” battered piles.**

**{2} Discuss/Approve Contractor Pay App No. 1.**

**A motion was made by Commissioner Mark Dore’, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Contractor Pay Application No. 1 in the amount of \$217,554.27 to Sealevel Construction, Inc. for the Port-Site Bulkhead Relocation Project Phase II B – Private Bulkheads {1, 6, 7, 11, 13, and 14} (Private Property) for the period July 10, 2017 thru July 31, 2017 in accordance with contract dated May 16, 2017; and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, Mark Dore’, and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Larry Rader.**

**And the motion was therefore passed on this the 15th day of August, 2017.**

**{2} Discuss/Approve GIS Engineering, LLC Invoice.**

**A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Roy A. Pontiff, to approve and authorize the payment of Invoice Number 70000538 in the amount of \$21,772.89 to GIS Engineering, LLC for the period July 2017 which includes project coordination/oversight, submittal review and approval, RFI review and coordination, site visit with contractor, resident project representation; in accordance with the contract dated February 16, 2016 and Amendment #3 dated November 15, 2016.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, Mark Dore’, and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Larry Rader.**

**And the motion was therefore passed on this the 15th day of August, 2017.**

**(c) Port-Site Bulkhead Relocation Project Phase II B – (Phase II) – Private Bulkhead 11B (Private Property).**

**{1} Update on Final Design of Bulkhead 11B.**

**Mr. Danny Fawley, GIS Engineering, reported the plans and specifications have been submitted to the LA DOTD for review. GIS Engineering, LLC is requesting approval for authority to advertise pending the LA DOTD’s approval.**

**{2} Discuss/Approve Adopting a Resolution Requesting Authority to Advertise for Bid, pending the LA DOTD Approval.**

**A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Mark Dore’ to adopt the following:**

**RESOLUTION REQUESTING AUTHORITY TO ADVERTISE with Contingency**

**STATE PROJECT No 737-99-0669/H.006846 (323)**

**PARISH OF IBERIA**

## **RESOLUTION**

### **Port of Iberia District Board of Commissioners**

**WHEREAS, the Port of Iberia District Board of Commissioners has submitted an application for funding of the Port Improvements, Port Site Bulkhead Relocations Phase II-B**



Private Bulkhead 11B port improvement project under the provisions of the Capital Outlay Acts; and

WHEREAS, the State's share of the project funds have been made available; and

WHEREAS, at the request of the Port of Iberia District Board of Commissioners, GIS Engineering, LLC has prepared plans and specifications for said project, which plans and specifications are designated by State Project No. 737-99-0669/H.006846 (323); and

WHEREAS, the Port of Iberia District Board of Commissioners has reviewed the plans, specifications and cost estimate and has submitted them to the Department of Transportation and Development. The Port of Iberia District Board of Commissioners will accept the final plans and specifications **contingent** on the Department of Transportation & Development's final approval inasmuch as they comply with the requirements of the Capital Outlay Acts; and

WHEREAS, all necessary servitudes, rights-of-way, spoil disposal areas, rights of ingress and egress and the means thereof have been acquired by the Port of Iberia District Board of Commissioners, and the titles thereto are valid and indefeasible; and

WHEREAS, the Port of Iberia District Board of Commissioners has obtained all necessary permits required for the construction of this project; and

WHEREAS, the Port of Iberia District Board of Commissioners has agreed to accomplish all necessary utilities, fence and other facilities relocations and alterations made necessary by this project; and

WHEREAS, the Official Journal for the Port of Iberia District Board of Commissioners is The Daily Iberian, whose mailing address is Post Office Box 9290, New Iberia, LA 70562 and whose telephone number is (337) 365-6773; and

WHEREAS, the Port of Iberia District Board of Commissioners desires to advertise for competitive bids, in accordance with LRS 38:2212, et seq., for the award of a contract in the name of the Port of Iberia District Board of Commissioners, and furnish engineering services during the progress of the work.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session assembled on this 15<sup>th</sup> day of August, 2017, that the Department of Transportation and Development be and hereby is requested to authorize the Port of Iberia District Board of Commissioners to advertise for competitive bids in accordance with LRS 38:2212, et seq., for the award of a contract in the name of the Port of Iberia District Board of Commissioners covering the aforesaid improvements.

BE IT RESOLVED that the Department of Transportation and Development be and hereby is assured that all necessary servitudes, rights-of-way, rights of ingress and egress and the means thereof have been obtained by the Port of Iberia District Board of Commissioners, and the titles thereto are valid and indefeasible and the Port of Iberia District Board of

Commissioners expressly agrees to defend any action for the failure of any servitude, right-of-way, right of ingress or egress, and the Port of Iberia District Board of Commissioners does hereby assume complete responsibility for providing engineering services during construction and the maintenance and upkeep of the project after construction.

BE IT RESOLVED that the Department of Transportation and Development be and hereby is assured that all required permits have been obtained by the Port of Iberia District Board of Commissioners.

BE IT RESOLVED that the Port of Iberia District Board of Commissioners will and hereby does assume complete responsibility for all utilities, fence, and other facilities relocations and alterations made necessary by this project.

BE IT RESOLVED that the Port of Iberia District Board of Commissioners does hereby save and hold harmless the Department of Transportation and Development against any loss or damage of any kind incident to or occasioned by Activities undertaken in pursuance of this agreement and expressly agrees to defend any suit brought against the Department of Transportation & Development, and pay any judgment which may result from said suit as it relates to this project.

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge “Smitty” Smith, III, Mark Dore’, and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Larry Rader.**

**And the Resolution was therefore adopted on this the 15th day of August, 2017.**

**(d) Status of the Louisiana Port Construction & Development Priority Program SPN H.011928 “East & West Yard Expansion & Site Improvements Project.**

Mr. Oneil Malbrough, GIS Engineering, LLC, reported there was no change on the above agenda item.

**(e) Update on the 2017-2018 Capital Outlay Application.**

Mr. Oneil Malbrough, GIS Engineering, LLC, reported the projects were approved in the Bond Commission. It will be the same funding as last year.

**(f) AGMAC Project General Engineering and Consulting Services:  
{1} Update on Status of AGMAC Project.**

Mr. Oneil Malbrough stated that after Bulkhead 11B is completed this will cover all the bulkheads that had to be relocated as part of the AGMAC Bulkhead Relocation Project. Commissioner Roy Pontiff asked Mr. Oneil Malbrough for a spreadsheet with a balance of where the Port of Iberia is with funds from LA DOTD.

**IX. REPORT FROM PORT ATTORNEY ON:**

**(a) AWS Lease Agreement & Collection of Unpaid Rental.**

Port Attorney Ray Allain reported Administrative Assistant Joanna Durke has some information that she thinks would be helpful to reach out to AWS. He will get together with her after the meeting.

**(b) LBC Port Judgement/Collection of Money due the Port of Iberia.**

A compel for judgement has been initiated. That will be delivered within the next week to 10 days.

**(b) Update on Port Attorney "Consent Judgement" Regarding Mr. Timothy Chesson & the Removal and Disposal of Submerged Sailboat in Marina Slip #5.**

Mr. Timothy Chesson returns from offshore on Wednesday, August 16, 2017. He is expected to sign the documents on Thursday, August 17, 2017 and will make his first payment on September 1, 2017. An email was presented from Kreig Breaux to the Port Attorney dated July 28, 2017 regarding same.

**X. REPORT FROM EXECUTIVE DIRECTOR ON:**

**(a) Discuss/Consider Authorizing the Executive Director to Enter into Negotiations with Mr. R. Hamilton "Hammy" Davis, Coldwell Banker Pelican Real Estate, Regarding a Prospect for the AWS Property Site (Tract "H") (15.14 Acres).**

The Executive Director reported to the Board that Mr. R. Hamilton "Hammy" Davis, Coldwell Banker Pelican Real Estate, would like to introduce a "Prospect" to the Executive Director regarding the former AWS Property Site (Tract "H") (15.14 acres). The Executive Director indicated that if the Board approves the concept that a Lease Commission Agreement between Coldwell Banker Pelican Real Estate and the Port of Iberia, as it relates to Mr. Davis introducing his client, Crosby Energy Services would be required to be signed. Discussion ensued.

**A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize the Executive Director to enter into negotiations with Mr. R. Hamilton "Hammy" Davis, Coldwell Banker Pelican Real Estate, regarding a prospect for the former AWS property site (Tract "H") (15.14 Acres); and motion further acknowledges that a Lease Commission Agreement be executed by the Executive Director between Coldwell Banker Pelican Real Estate and the Port of Iberia District contingent upon the legal review and approval of the Port Attorney.**

**This motion having been submitted to a vote, the vote thereon was as follows:  
Yeas: Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Mark Dore',**

and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile and Larry Rader.

And the motion was therefore passed on this the 15th day of August, 2017.

**(b) Update on Lease Agreement Negotiations Between Port Aggregates, Inc. & the Port of Iberia District Regarding Tract "F-1" (15.14 Acres) Located on the Port Expansion Phase I Property Site.**

The Executive Director reported that he spoke last week with Mr. Adam Guinn, Port Aggregates, and Mr. Guinn has been out of town; however, once Mr. Quinn returns, he would like to meet with the Executive Director. It is noted that a "sample" Lease Agreement, along with the Port's General Conditions of Leases and Amendments were forwarded to Mr. Guinn for review. Mr. Guinn's attorney has reviewed the lease language. In addition, Mr. Guinn's engineer has finished the design of the conveyor system that would be needed on the property. Negotiations will be ongoing.

**(c) Update on the Negotiations Between Caliche New Iberia, LLC and the Port of Iberia District Regarding the First Right of Refusal Agreement for the W.C. Lanie & Sons, Inc. (50 acres) Property Site.**

The Executive Director reported that Caliche New Iberia, LLC has been reviewing the First Right of Refusal Agreement.

**(d) Update on the potential for the Economic Development Project at the Port of Iberia regarding the installation of an 8" gas line at Louisiana CAT.**

**{1} Discuss/Consider Cooperative Endeavor Agreement Between Atmos Energy Corporation and the POI.**

The Executive Director reported that Mrs. Leslie Miller, ATMOS and Mr. Mike Truxillo, LA CAT has been conversing back and forth about Flow Rate Requirements for the gas line because they may locate it on a different piece of their property than they originally envisioned.

**(e) Update on Letter of Intent Between the Port of Iberia District and Goldman Sachs Regarding the Purchase of Approximately 106.72 Acres of Available Property located at 6005 Port Road (former Dynamic Ind. West Yard Site).**

**{1} Executive Director Negotiations with Prospective Tenants Regarding Available Property located at the former Dynamic Industries West Yard; Contingent Upon the Receipt of the Necessary Approvals.**

The Executive Director reported that he received a call from the realtor of Goldman Sachs (located in Dallas) to inform the Executive Director that Goldman Sachs had

called the realtor. Goldman Sachs asking price is \$8.4 Million, and went down to \$7.5 Million. The Executive Director feels that the price is not where it needs to be. In addition, a commitment from a tenant to lease the site would be needed to move forward.

**(f) Update on Appraisal Report in Summary Format Being Prepared by John A. Foti, MAI, with John A. Foti & Associates on the Following:  
{1} Henry Bernard Property Located Behind the POI Administrative Office.**

The Executive Director reported that Mr. Foti has completed his appraisal. In addition, the Executive Director has asked Kourco, a company out of Lafayette to perform a Phase I Environmental Assessment.

The Executive Director also indicated that approximately One (1) month ago an initial Wetlands Assessment was done. Options are currently being discussed.

**(g) Executive Director's Monthly Report.**

The Executive Director reported that Dynamic Industries was just awarded a project recently from Shell (referred to as the Shell Franklin Project). Seventy-Five (75) modules will be built at the Port of Iberia and shipped up the Ohio River. It is anticipated to commence in April 2018.

**(h) Announcements.**

**\*\*\* AAPA Fall Conference will be held on Sunday, October 1, 2017 thru Wednesday, October 4, 2017 in Long Beach, California.**

**XI. ADJOURNMENT.**

On a motion made by Commissioner Roy A. Pontiff and seconded by Commissioner Mark Dore' the meeting was adjourned at 6:55 p.m.

  
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SECRETARY-TREASURER

  
\_\_\_\_\_  
VICE-PRESIDENT